



VA/ENMAPS/2024-002

Title	CONSULTANCY SERVICES FOR THE BASELINE ASSESSMENT OF MARINE PROTECTED AREAS IN THE LARGE MARINE ECOSYSTEMS OF THE ASEAN REGION
Type	Regional Level
Duration	20 November to 30 December 2024
Closing Date	15 November 2024

BACKGROUND

The GEF/UNDP/ACB/PEMSEA ASEAN ENMAPS Project on Effectively Managing Protected Areas in Large Marine Ecosystems (LMEs) in the ASEAN Region is a five-year project aimed to strengthen networks of marine protected areas (MPAs) and marine corridors across selected LMEs in the ASEAN region, focusing on conserving globally significant biodiversity while supporting sustainable fisheries and other essential ecosystem services.

The project is expected to bring transformative changes in the collaborative management of MPAs and other coastal and marine resources in Indonesia, the Philippines, and Thailand, building upon country initiatives to develop and manage MPAs, establish MPA networks and associated marine corridors, and mainstreaming ICM, MSP, and ecosystem-based fisheries management (EAFM).

Part of the Project is to conduct baseline assessments for three project sites (one in each participating country). These assessments should meet quality standards and adherence to established time and budget constraints. A key component of the assessments will be a training needs analysis to inform the development of targeted training courses for the improved management of the identified sites.

This Terms of Reference has been prepared for Consultants or Consulting Firms to coordinate and lead the development of baseline assessments for the 3 participating countries.

SCOPE OF WORK, DUTIES AND RESPONSIBILITIES AND DELIVERABLES

In coordination with **ASEAN ENMAPS Regional Project Team**, technical support with **Training and Capacity Development Manager** and guidance from the **PRF Executive Director**, the Consultants/Consulting Firms will be responsible for the following tasks:

1. Development of a Baseline Assessment Tool
 - Create a comprehensive baseline assessment tool for the sites that will help inform the following:
 - (1) enhancement of management plans and program implementation of marine

- protected areas and networks (MPA/MPAN);
 - (2) validation and identification of training needs of the sites to support the enhancement and program implementation in the sites.
2. Conduct Initial Baseline Assessments
 - Perform a desktop review of existing literature and available reference materials to gather information on:
 - Current management mechanisms of the MPA/MPANs
 - Existing management plans
 - Key stakeholders and relevant organizations/institutions
 - Ongoing programs and initiatives, including training and capacity development plans and programs
 - Gender equality and social inclusion plans and programs, if there are any
 - Issues and concerns affecting the sites
 - Training needs assessment (including on governance, management of MPAS/MPANs and financing and investment strategies)
 - Enterprise/livelihood opportunities
 - Investments and financing sustainability plans and measures
 - Existing MPA performance evaluation and/or assessment of pertinent MPA/MPANs
 3. Gather relevant Training Materials
 - Compile and review existing training materials on ICM, EAFM, MSP and other relevant area-based management tools. This will serve as a foundation for the development of skills training and capacity-building programs for the sites.

Expected Outputs and Deliverables

- A baseline assessment tool for evaluating MPA/MPAN management and training needs
- Initial baseline assessment reports of three (3) sites in each of the participating countries of Indonesia, Philippines and Thailand based on desktop review, detailing the current state of management, stakeholders, programs, identified issues and training needs to enhance management of sites
- Initial Training Outline for an ICM/MSP/EAFM Training course developed from desktop review of available training materials on ICM, MSP, EAFM from partners

WORKING ARRANGEMENTS

Institutional Arrangement

The Consultant/Consulting Firms will be coordinating regularly with the ASEAN ENMAPS Project Manager.

Duration of the Work

The expected duration of the work is from 20 November to 30 December 2024

Methods and Proposed Timeline

Expected Output	Method	November	December
A baseline assessment tool for evaluating current MPA/MPAN management and training and other needs	Develop a baseline assessment tool for project sites		

	Refine tool based on review and inputs from Project team (ACB RPMU, PRF)		
Initial baseline assessment reports of three (3) sites based on desktop review, detailing the current state of management, stakeholders, programs, identified issues (including GESI) and training needs to enhance management of sites	Gather information/data from secondary literature/existing data from 3 (of 11) sites (sites to be agreed on with ACB)		
	Draft initial site reports (to be validated, enhanced, and completed by on-field site assessments).		
Initial Training Outline for a gender responsive ICM/MSP/EAFM Training course developed from desktop review of available training materials on ICM, MSP, EAFM from partners	Gather existing training materials on ICM/MSP/EAFM from partners		
	Develop an initial training outline/course framework for an ICM/EAFM/MSP training course (to be enhanced by results of baseline assessments)		

Duty Station

The Consultants/Consulting Firms will be home-based with regular coordination with PRF.

Travel Plan

In the event that the Consultants/Consulting Firms are required to travel to render services, as required under the TOR, associated travel costs will be covered by the Project.

Qualifications of the Consultants/Consulting Firms

- Post Graduate Degree in relevant discipline.
- Relevant work experience and good working knowledge of international, regional, national best practices in Marine Protected Areas (MPAs) and Large Marine Ecosystems (LMEs).
- Sound understanding of sustainable development, environmental management issues, monitoring and reporting on Multilateral Environmental Agreements and regional agreements and instruments.
- Previous experience in conducting baseline assessments.
- Relevant experience in leading multidisciplinary teams and dialoguing with a diverse range of stakeholders.
- Fluency in written and spoken English is an advantage.

Financial Proposal

Bidders/applicants should detail the budget plan based on expected outputs, clearly showing logical framework or activity plan to achieve the outputs.

Submission of Tender/Application

Applicants are requested to submit:

1. Duly accomplished **Letter of Confirmation of Interest and Availability**;
2. **Detailed Curriculum Vitae**, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the team leader and members.
3. **Brief description** of why the organization/consultant is considered as the most suitable for the assignment.
4. A description of the **methodology**, on how they will approach and complete the assignment.
5. **Financial Proposal** that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs.

Applicants are requested to submit the tender and requirements via email to recruitment@pemsea.org. Kindly indicate the vacancy reference number and title of requirement when applying (in the subject line) by email.

Additional Considerations

Bid applications received after the closing date will not be considered. Only those candidates that are shortlisted will be notified.

For more information on ASEAN ENMAPS, please visit www.pemsea.org