



PEMSEA EC Meeting Report 25

**PROCEEDINGS OF
THE TWENTY-FIFTH
EXECUTIVE COMMITTEE
MEETING**

Conducted via Zoom

27 October 2020



**Partnerships in
Environmental Management
for the Seas of East Asia**

PROCEEDINGS OF THE 25TH EXECUTIVE COMMITTEE (EC) MEETING

INTRODUCTION

- i. The 25th EC Meeting was conducted via Zoom on 27 October 2020. The meeting was participated by the EAS Partnership Council Chair, Mr. Arief Yuwono; Council Co-Chair, Dr. Vann Monyneath; Technical Session Chair, Dr. Jae Ryoung Oh; Technical Session Co-Chair; Dr. Keita Furukawa; and Intergovernmental Session Co-Chair, Deputy Director General (DDG) Chen Danhong. The meeting also welcomed representatives from the Cambodian Ministry of Environment (MOE), China-PEMSEA Center, Chinese Ministry of Natural Resources (MNR), Indonesian Ministry of Environment and Forestry (MoEF), and the Philippines' Department of Environment and Natural Resources (DENR) as observers.
- ii. The PEMSEA Resource Facility (PRF) served as Secretariat for the meeting.
- iii. The agenda, list of participants, and copy of the meeting documents and presentations are attached as Annexes 1, 2, and 3 respectively.

1.0 Opening of the Meeting and Adoption of the Agenda (EC/25/DOC/01b)

1.1 Discussion Highlights:

- 1.2 The Chair welcomed the participants to the 25th EC Meeting.
- 1.3 He shared that while the COVID-19 pandemic is likely to persist for a longer time period, more testing, contact tracing, recoveries, and vaccine trials are taking place and that there is now growing appreciation of the links between human health and environmental management. However, this awareness does not necessarily translate into behavioral change. During this period, it was for example that more single use plastics are being generated and disposed improperly.
- 1.4 He looked forward to a productive meeting to guide the Secretariat in its tasks for the next six (6) months.
- 1.5 The Chair and Ms. Aimee Gonzales, the Executive Director (ED) of the PRF, also acknowledged the presence of the Co-Chair, other EC members, observers, and the rest of the PRF Secretariat.
- 1.6 She then shared the meeting agenda, which mainly cover:
 - Updates on PEMSEA operations and the implications of COVID-19 on the same;
 - Updates on the preparation of East Asian Seas (EAS) Congress 2021;
 - Final work plan and budget of the PRF for 2020;
 - Proposed agenda for an expanded 26th EC Meeting; and

- Other business, particularly the introduction of the new Secretariat Coordinator of the PRF and updates on the Audit Committee's recommendation to account for the value of the PRF office space as income or capital in the accounting books.

1.7 **Decision:**

1.8 The agenda was adopted by the EC.

2.0 **Updates on PEMSEA Operations and COVID-19 (EC/25/DOC/02a, EC/25/DOC/02b)**

2.1 **Discussion Highlights:**

2.2 The ED presented the latest updates on PEMSEA operations amidst the COVID-19 pandemic.

2.3 As a response to the outbreak and in accordance with the guidelines set by the United Nations, the PRF has adopted a work from home arrangement to ensure the safety of its staff while allowing essential personnel to work at the office. In the process, the PRF has adjusted its work plans and budget and relied increasingly on the online delivery for its services to meet project deliverables. Meanwhile, PEMSEA country partners have instituted measures that restrict travel, mobility, and mass gatherings within and across national borders since mid-March.

2.4 The meeting was also informed that the PRF was tasked in the last meeting of the EC and Partnership Council (PC) to monitor the impacts of COVID-19 on PEMSEA operations and funding and provide regular updates to EC and PC members. To date, there are steady signs of relaxing travel restrictions in low risk areas and small-scale meetings are being allowed in some countries provided that social distancing measures are being observed. However, while this may be the case, having a staggered/skeletal workforce and telecommuting remain to be the norm in work-related operations and this may likely persist until the end of the year. Local government units are also updating their information technology to support this arrangement.

2.5 Updates were also shared on the status of PRF services.

2.6 In terms of management and coordination, the PRF has been focused on wrapping up the UNDP-GEF Project on Scaling up the Implementation of the Sustainable Development Strategy for the Seas of East Asia (SDS-SEA) at the end of the year and following-up the country contributions of PEMSEA country partners (CPs). The PRF is also doing a midterm review (MTR) of the SDS-SEA Implementation Plan (IP) 2018-2022. Country partners will be asked to participate in an online survey for the MTR as well as terminal evaluation of the UNDP-GEF project.

2.7 In terms of partnerships and resource mobilization, the MNR and PRF are working on assessing the impacts and effectiveness of ICM projects across the EAS region. On a similar note, the PRF was also contracted by the Philippine government through the DENR to review the coastal and ocean related projects handled by the Department's Foreign Assisted and Special Projects Service from 2008 to 2020. Aside from funding the SDS-SEA MTR, the Republic of South Korea (RoK) will fund the PEMSEA Youth Program and water quality analysis training, which are both

postponed to 2021 given the COVID-19 pandemic. Meanwhile, at the local level, the PRF is working on the development of the draft charter of the PEMSEA Network of Learning Centers (PNLC), activation of the Regional Centers of Excellence (RCOE), implementation of the joint forum of the PEMSEA Network of Local Governments (PNLG) and PNLC.

- 2.8 In terms of communications and marketing, the PRF is using several means of online and social media platforms to disseminate information and promote PEMSEA's activities and services.
- 2.9 In terms of monitoring and reporting, the PRF has several audits this year. At the organizational level, the PRF is working on the 2020 audit of its operations and the recertification for the International Organization for Standardization (ISO) 9001 standard. At the project level, it is working on the end of project audit for the UNDP-GEF SDS-SEA Project and the spot audit check for the UNDP-GEF Arafura and Timor Seas Ecosystem Approach Phase II (ATSEA-2).
- 2.10 In terms of administration and finance, the PRF is moving towards electronic delivery of its services (e.g., through online banking and tracking of contracts).
- 2.11 At the project level, the Project Managers provided an overview of their respective initiatives along with the updates and immediate next steps for implementation.
- 2.12 On the UNDP-GEF SDS-SEA Project, Ms. Nancy Bermas said that it aims to scale up the implementation of the SDS-SEA in eight (8) countries, namely Cambodia, China, Indonesia, Laos, Philippines, Thailand, Timor Leste, and Viet Nam. Aside from making direct contributions to PEMSEA's target of covering 25 percent of the region's coastline with integrated coastal management (ICM), the project has also generated a suite of knowledge products such as case studies, technical reports, policy documents, and training manuals, which will be published online in the PEMSEA website and Seas of East Asia (SEA) Knowledge Bank. The project started in 2014 and was extended at no cost for a year from the original end date of August 2019 to meet all project deliverables. This was extended again for another four (4) months until December 2020 to buffer the delays brought by the pandemic. Remaining activities include: completion of all end of project workshops; terminal evaluation and development of the sustainability plan beyond the project, to be presented at the last meeting of the Project Steering Committee (PSC); formulation of the project completion report; and financial audit. Financial closure is expected to be done in the first quarter of 2021.
- 2.13 On the UNDP-GEF ATSEA-2 Project, Dr. Handoko Adi Susanto mentioned that the five-year project, which started in 2019, aims to enhance regional collaborations between four (4) countries—namely Australia, Indonesia, Papua New Guinea, and Thailand—for better management of coastal resources in the Arafura and Timor Seas (ATS). PEMSEA managed the regional and Papua New Guinea components of the project. In terms of updates, he shared that ATSEA-2 will host a number of events in November, to wit: the meeting of the Regional Steering Committee (RSC) to share updates and approve the revised work plan and budget, which reflect the adjustments made in light of the pandemic; and stakeholder consultations via webinars to discuss the results of studies on the design of regional mechanisms and stakeholder participation forum; impacts of climate change on the ATS; building a network of marine

protected areas; combatting land- and sea-based pollution, curbing illegal, unreported, and unregulated fishing; and promoting ecosystems-based fisheries management and marine turtle protection.

- 2.14 On the ASEAN-Norwegian cooperation project on local capacity building for reducing plastic pollution in the ASEAN region (otherwise known as ASEANO), Mr. Thomas Bell shared that the project covers three (3) countries—Indonesia, Norway, and Philippines—for a duration of two (2) years from 2019 to 2021. The project is expected to produce data on plastic pollution, which is a predominant issue in the ASEAN region, and recommend plastic waste management techniques that can be transformed into a comprehensive package for replication in other areas in the ASEAN region. The Philippine component, specifically the Imus River in Cavite, is managed by PEMSEA. To date, background reports on the river have already been developed and made available in the PEMSEA website. Currently, PEMSEA is working on designing research projects together with local universities partners and international partners to help address some of the knowledge gaps and understand the production, transport, and leakage of plastic waste within the Imus River Basin.
- 2.15 The ED then shared the overview/status of other projects.
- 2.16 The Coca Cola Foundation Project on Solid Waste Management in Cavite, Philippines aims to produce tables and chairs from recycled plastic bottles for use in primary schools in select local government units in the province of Cavite. Project duration is 2020-2022.
- 2.17 While already approved by the GEF, the UNDP-GEF Project on Integrated River Basin Management (IRBM) has yet to start given delays in UNDP’s internal sign off procedures which have been further slowed down by the pandemic. The project may take off next year and last until 2025.
- 2.18 The project appraisal mission of “Reducing Greenhouse Gas (GHG) Emissions in Maritime Transport” by PEMSEA and the International Maritime Organization (IMO) will start on November 2020 and last for six (6) months. Once approved, the project will cover nine (9) countries—Cambodia, Japan, Myanmar, Singapore, and South Korea, Thailand, Viet Nam—for a five year period.
- 2.19 On Port Waste Management in Philippine Ports, the ED shared that this is a component of the GIZ-EU regional initiative on Rethinking Circular Economy. The project will demonstrate the implementation of an electronic notification system for ship and port waste management for possible replication in other countries. The full proposal was submitted to the donor in October 2020 for approval.
- 2.20 The ED also shared updates on efforts to ensure financial sustainability of the PRF. Some of these include the European Union (EU) pillar assessment and the midterm development of EU projects on coastal and marine governance, which, depending on the results, may offer PEMSEA with the opportunity to be a conduit for EU funds to dispense grants, procurement services, and even fund investments on the coastal and marine sector of the EAS region. Discussions are

currently put on hold because of the pandemic. Another is the Green Climate Fund (GCF) as PEMSEA has applied to become a regional accredited agency/conduit of the funds. To date, the PRF is awaiting the feedback of the GCF.

- 2.21 Following the presentation of updates, the Chair asked the EC to provide additional information and guidance on country/regional factors that may affect PEMSEA's operations. He also asked the EC to provide guidance on key opportunities that PEMSEA can pursue to enhance its operations and ensure its financial sustainability.
- 2.22 Undersecretary Teh of the DENR noted with appreciation the Secretariat's efforts to continue the implementation of PEMSEA services and projects despite the work and travel restrictions brought about by the pandemic. She then inquired on the status and direction of PEMSEA's implementation of investment strategies and efforts to transition PEMSEA into a self-sustaining organization.
- 2.23 The Chair responded that the focus of the PRF for now is to meet project deliverables amidst the COVID-19 pandemic. In terms of investment strategies and financial sustainability, the ED shared that the PRF has the blueprint to create an ocean investment facility and act as a connector of investors to local coastal and ocean projects. . However, efforts to continue existing ventures and explore other opportunities to develop bankable projects had to be stopped this year given the lack of capital to fund human capacity and resources to pursue planned activities. Questions also arise from these ventures on the exact role and legal personality of PEMSEA in the implementation process of these ventures. Currently, the PRF is banking on the upcoming projects—particularly the IRBM and integrated maritime transport — as these two have clear investment components that can help refine PEMSEA's sustainability plans to transition itself into a self-sustaining organization.
- 2.24 **Conclusions and Recommendations:**
- 2.25 As some of the PEMSEA projects are already in the final stages of implementation, it was recommended to assess the positive results/accomplishments of these projects in relation to the expected outcomes and outputs. It was also suggested to disseminate the results in relevant global and regional conferences/symposia to be held in 2021, and not just at the next East Asian Seas (EAS) Congress. For this, it is important to determine the optimal way of channeling the results to the said arenas.

3.0 Updates on the Preparations for East Asian Seas (EAS) Congress 2021 (EC/25/DOC/03a)

3.1 Discussion Highlights:

- 3.2 In order to provide the contextual background to this session, the ED reminded the EC of the list of recommendations from the 12th PC meeting that will guide the PRF in preparing for the Congress.
- 3.3 Then, the ED proceeded to:

- Present the list of items that will guide further development of the nature/key elements of the Congress. These include the previous results of the EAS Congress 2018 and Ministerial Forum (MF); targets of the SDS-SEA IP; other key global and regional commitments; post-2020 vision of PEMSEA and the need for sustainable financing for PRF operations; emerging issues and opportunities; and other related events that are scheduled in 2021.
- Remind the meeting of the major motivations behind the Congress—that the region is one and aligned with the global sentiment to rise above the pandemic and other challenges with oceans as part of the solution, and that the Congress is a way to sustain the momentum and reenergize the EAS partnership.
- Inform the meeting that the Prime Minister of Cambodia has already agreed to host the event on December 1-4, 2021 in Sihanoukville. A copy of the flier was shared to the EC members (see EC/25/DOC/03b). The flier bears the schedule and overall theme of the Congress, to wit: “Charting a New Decade of HOPE (Healthy Oceans, People, and Environment).” The PRF intends to share this to the public once approved by the EC and PC. The target is to release the flier by year-end, and if possible, as early as next week to ensure as many partners and attendees to the event as possible. So far, only one notable activity has a similar schedule; this is the seminar on transboundary river basins of the International Waters Learning Exchange and Resource Network (IW:LEARN).
- Show the matrix of possible subthemes for the Congress, with different suggestions for each category under HOPE. These cover, among others, the linking of ocean health with human health; deoxygenation; data innovations in line with the 4th Industrial Revolution; integrated maritime transport; regional cooperation mechanisms; traditional knowledge and indigenous practices; circular economy; and sustainable financing for the coastal and marine sector.
- Present the proposed outline for the Ministerial Declaration, to wit: the preamble, reiterating the strengths and benefits of the EAS partnership; progress in meeting the targets set by the 2015 and 2018 Ministerial Declarations; results of the MTR of the SDS-SEA; targets (either soft/hard) for the next few years; and outline of PEMSEA’s roadmap to 2030/2050. She also stressed the importance of working on the Declaration as soon as possible to ensure country ownership of the statement.
- Share the three (3) scenarios/options for the format of the Congress. The first one involves a face-to-face event, the second a hybrid version (with some components held face-to-face such as the government-related meetings and the others virtually), while the third is a full virtual event. However, with the likely trend of the COVID situation, the first scenario may not be a viable option, regardless of whether the event can be streamlined or not. She also shared the list of considerations on physical arrangements should the first or second scenario be chosen. She also stressed the importance of starting the preparations early and that it is important for the PRF to know how to prepare for the Congress—if the hybrid option should be the default scenario with possibility of going full virtual should the need arise.

- Present the different considerations in developing the program structure of the Congress: first, the COVID situation; second, the availability of manpower from the side of the PRF and Cambodia as the host country; third, financial requirements as securing registration fees from the participants for the Congress may not be feasible in the third scenario; and lastly, opportunities to partner up with PEMSEA’s existing networks (e.g., PNLG, RCOEs) and other entities in organizing the technical sessions. She also underscored the importance of avoiding the use of revolving funds of PEMSEA as a means to recoup from the lack of registration fees in the third scenario.
- 3.4 The Chair then asked the EC to endorse the date, theme, and scenarios of the Congress as this will inform the deliberations of the next EC meeting on the final nature, design, and format of the EC. The Chair also requested inputs on the subthemes of the Congress and the content of the Ministerial Declaration.
- 3.5 **Conclusions:**
- 3.6 The meeting noted the date and venue of the Congress and expressed their appreciation to the Government of Cambodia for their decision to host the Congress and to the Secretariat for the substantive preparations. They also showed appreciation on the suggested overall theme of the Congress as this captures the needed direction of the EAS region in terms of accelerating efforts in the implementation of ICM as well as responding to the need for blue/green recovery efforts, especially during this period of COVID-19 pandemic, to name a few emerging concerns.
- 3.7 **Recommendations:**
- 3.8 The meeting recommended the following enhancements in terms of the overall nature and format of the Congress:
- ***On the development of the Ministerial Declaration.*** This should include the state of the ocean or coastal areas in the EAS region as the trends and status will serve as basis of the actions and targets to be set by the Declaration. PEMSEA should also ensure that the draft text contains relevant, value added, and forward-looking commitments to ensure support of the country Ministers and encourage the same to attend the Ministerial Forum. Likewise, the text should contain commitments that can be sustained by the country partners long after the term of the signatories of the Declaration. The initial draft should be circulated to country and non-country partners to allow them time to review the text and ensure collective ownership of the Declaration.
 - ***On the manner of engaging the youth sector.*** The meeting suggested to include youth representatives in the technical and plenary sessions, unlike in the previous Congresses where they have a separate forum parallel to the technical and plenary sessions. This will maximize the youth’s involvement in the Congress and help enrich the discussions. It was also recommended to deliberate on the means by which these stakeholders can be engaged in the foregoing sessions.
 - ***On the format of the technical and plenary sessions.*** As preparations are being made to develop the format of the Congress, it is important to consider the potential drawbacks of

having parallel technical sessions. While there are sessions that may tackle scientific concerns—and as such better suited to a specific audience—and that the plenary will serve the purpose of conveying what transpired from the individual sessions, this may likely result in subthemes that exist in silo, especially if the technical and plenary sessions are done in the typical speaker-reactor format. It is thus important to tap on creativity and innovation to ensure that the Congress can highlight the interlinkages of the technical sessions and ensure maximum engagement and exchange of ideas on HOPE between the participants, regardless of sector/background.

- ***On the proposed subthemes of the Congress:***
 - Define the scope of each proposed subtheme to identify which country experiences/case studies will be the focus;
 - Connect the message of the proposed subthemes to the COVID-19 situation, specifically what the response has been for the EAS region, how countries intend to recover from the negative impacts of the pandemic, and how countries intend to be resilient against future outbreaks;
 - Change the wording of some of the suggested subthemes into easily accessible terms to help ensure that they appeal to a wider (general) audience as currently, they are highly technical/scientific. For example, the suggested subtheme of “*Ocean deoxygenation in the EAS region*” should be replaced with “*Ocean hypoxia in the EAS region*” or “*Dead zones in the EAS region*,” and
 - Add the issue of marine litter in the list of proposed subthemes as this is a growing regional and global concern.

- ***On other concerns.*** The 2021 Congress should have a special feature, similar with the previous EAS Congresses. For example, the 2018 Congress included as part of the program the launch of the National State of the Coast (NSOC) Report of the Philippines. The meeting also recommended that the PRF conduct an online meeting with the national focal points of PEMSEA to discuss the preparations of the EAS Congress. In particular, the meeting should discuss the nature and format of the Congress and the content and direction of the Ministerial Declaration.

4.0 Revised 2020 Work Plan and Budget of the PRF

4.1 Discussion Highlights:

- 4.2 The topic was presented by Ms. Mary Anne dela Peña, the Finance Manager of the PRF.

- 4.3 She reported that the total budget for main expenses, namely the salaries/professional fees of the personnel and consultants and the cost for the 2020 audit and recertification for ISO 9001, amount to USD 248,814 whereas the total budget for projects amount to USD 2.68 million.

- 4.4 In terms of the sources of revenues, some of the CPs have yet to transmit their country contributions. It was also noted that the execution fee and total project fund for the ATSEA-2 project may still change because of the COVID-19 pandemic.

4.5 The Chair then requested the EC to provide comments on or approve the revised 2020 work plan and budget.

4.6 **Decision:**

4.7 The revised 2020 work plan and budget was approved by the EC.

5.0 **Proposed Agenda for the 26th EC Meeting (EC/25/DOC/04)**

5.1 **Discussion Highlights:**

5.2 The ED presented the agenda for the next EC meeting, which will cover the following key points:

- Presentation of project updates (particularly the UNDP-GEF SDS-SEA project as this will be coming to a close), 2020 accomplishments of PEMSEA, and status of PEMSEA-related investments in the previous years;
- Presentation of the results/progress of the SDS-SEA MTR and the proposed PEMSEA roadmap to 2030, for comments/endorsement to the EAS Congress 2021;
- Approval of the proposed work plan and budget of the PRF for 2021-2022; and
- Deliberations on the nature and format of the EAS Congress.

5.3 The ED also proposed to expand the scope of the next EC meeting to include non-country partners (CPs) in light of the key decisions that need to be made for the Congress.

5.4 She also mentioned that the expanded EC meeting is tentatively set on the week of March 22 or 29, 2020.

5.5 The Chair then asked the EC to approve the conduct of an expanded EC meeting as well as the proposed agenda for the same and to set the final date for the meeting.

5.6 **Decisions:**

5.7 The EC approved the conduct of an expanded EC meetings as well as the proposed agenda for the same. PRF to send a doodle survey to EC members to canvass for the final date of the meeting.

6.0 **Other Business**

6.1 **Discussion Highlights:**

6.2 The ED introduced Ms. Karen See, the new Secretariat Coordinator of the PRF. Her tasks and credentials can be found in EC/25/DOC/05.

6.3 She also presented updates on the PRF's request for legal opinion from the DENR to assess the value of the PRF office space as rental expense of the Department for accounting purposes.

- 6.4 Currently, the estimated current value of office building and space is pegged on the use of the building and parking space as well as the costs of upkeep and maintenance, security, and water and power supply. These are borne by the DENR and reported to the PC as annual in-kinds contribution of the Philippine Government as a country partner of PEMSEA.
- 6.5 On this note, the Legal Affairs Service of the Department recommended to properly account for/reflect the use and value of the PRF office space/building in the DENR's book of accounts. These can be reported as capital or income but not as rental expense as originally requested by the PRF.
- 6.6 Undersecretary Teh expounded on this and mentioned the Commission on Audit (COA) as a possible third party evaluator. She intends to have this done within the year and has already instructed the Foreign Assisted and Special Projects Service (FASPS) of the Department to send a letter to COA on this initiative.
- 6.7 Ms. See then presented the schedule for processing the conclusions and recommendations as well as the proceedings of the 25th EC Meeting. The draft conclusions and recommendations will be sent to the EC members on October 28, 2020 for review. The deadline for submitting comments to the PRF shall be on October 30, 2020. As for the proceedings, the draft shall be sent to the EC members on November 4, 2020 for their consideration. The deadline for submitting comments shall be on November 6, 2020. The approved proceedings shall then be published online in the PEMSEA website on November 10, 2020.
- 6.8 **Conclusions and Recommendations:**
- 6.9 No conclusions and recommendations were made as the information presented was for reference only of the participants.
- 7.0 **Closing Remarks**
- 7.1 The Co-Chair extended his gratitude towards the other EC members and observers for joining the meeting as well as the PRF for the successful organization of the event. He was pleased to learn about the positive progress of the EAS cooperation despite the work adjustments made due to the COVID-19 pandemic. He also shared how the need for a more sustainable lifestyle to adapt to the new normal is evident throughout the course of the pandemic and that thanks are in order for online platforms for making this meeting possible. To conclude, he enjoined everyone in making the next Congress successful.
- 7.2 The meeting was adjourned on 10:55 AM.

ANNEX 1
MEETING AGENDA

25TH EXECUTIVE COMMITTEE (EC) MEETING
27 October 2020 (Tuesday), 9:00 AM – 12:00 PM (Philippine Standard Time)
Via Zoom

- 9:00 – 9:10** **1.0 Opening of the Meeting and Approval of the Meeting Agenda**
- The Council Chair will open the meeting and request the Secretariat to present the Meeting Agenda for review/approval of the EC.
- 9:10 – 9:40** **2.0 Updates on PEMSEA Operations and COVID-19**
- The Secretariat will provide the latest updates on PEMSEA operations amidst the COVID-19 pandemic.
- The EC will be requested to provide:
- Additional information and guidance on country/regional factors that may affect PEMSEA’s operations; and
 - Guidance on key opportunities that PEMSEA can pursue to enhance its operations and ensure its financial sustainability.
- 9:40 – 10:00** **3.0 Updates on the Preparations for the East Asian Seas (EAS) Congress 2021**
- The Secretariat will present the latest updates on the preparations for the EAS 2021.
- The EC will be requested to endorse the date, theme, and scenarios of the Congress and provide inputs on the subthemes of the Congress and the content of the Ministerial Declaration.
- 10:30 – 11:00** **4.0 Revised 2020 Work Plan and Budget of the PEMSEA Resource Facility (PRF)**
- The Secretariat will present the revised 2020 work plan and budget of the PRF for review/approval of the EC.
- 11:00 – 11:30** **5.0 Proposed Agenda for the 26th EC Meeting**
- The EC will be requested to approve the conduct of an expanded EC meeting as well as the proposed agenda for the same and to set the final date for the meeting.
- 11:30 – 11:45** **6.0 Other Business**
- 11:45-12:00** **Closing Remarks**

ANNEX 2

LIST OF PARTICIPANTS

EXECUTIVE COMMITTEE



MR. ARIEF YUWONO

Chair
East Asian Seas Partnership Council

Senior Advisor
Ministry of Environment and Forestry
Republic of Indonesia



DR. JAE RYOUNG OH

Technical Session Chair
East Asian Seas Partnership Council

Adviser
International Cooperation Department
Korea Institute of Ocean Science and
Technology
Republic of Korea



DR. VANN MONYNEATH

Co-Chair
East Asian Seas Partnership Council

Secretary General
National Council for Sustainable
Development
Ministry of Environment
Kingdom of Cambodia



DR. KEITA FURUKAWA

Technical Session Co-Chair
East Asian Seas Partnership Council

Board Member
Association Shore Environment Creation
Japan

Senior Research Fellow
Ocean Policy Research Institute
Sasakawa Peace Foundation
Japan

OBSERVERS

KINGDOM OF CAMBODIA



MR. LONG RITHIRAK
Deputy Director General
Ministry of Environment

PEOPLE'S REPUBLIC OF CHINA



MS. CHEN DANHONG
Deputy Director General
Department of International Cooperation
Ministry of Natural Resources



MR. WANG SHOUQIANG
Program Director
China-PEMSEA Center



DR. ZHANG ZHAOHUI
Deputy Director
China-PEMSEA Center



MS. HEYUN XU
Division Director
Department of International Cooperation
Ministry of Natural Resources



MR. YANG YAFENG

Director

Division of International Cooperation
First Institute of Oceanography
Ministry of Natural Resources



MR. LI YANGYANG

Project Officer

Department of International Cooperation
Ministry of Natural Resources

REPUBLIC OF INDONESIA



MS. IRENE ADITYA YUNIARTI

Section Head

Quality Standard, Marine and Coastal Pollution and Degradation Control
Ministry of Environment and Forestry

REPUBLIC OF THE PHILIPPINES



ATTY. ANALIZA REBUELTA-TEH

Undersecretary

Department of Environment and Natural
Resources



MR. ANGELITO V. FONTANILLA

Director

Foreign-Assisted and Special Projects
Service
Department of Environment and Natural
Resources



MS. JESLINA GOROSPE

Chief
Project Monitoring and Evaluation
Foreign Assisted and Special Projects
Service
Department of Environment and Natural
Resources



MS. HANNAH RITUAL

Foreign Assisted and Special Projects
Service
Department of Environment and Natural
Resources

PEMSEA RESOURCE FACILITY



MS. AIMEE GONZALES

Executive Director



MS. NANCY BERMAS

Project Manager
UNDP-GEF Project on Scaling up the
Implementation of the Sustainable
Development Strategy for the Seas of East
Asia



MR. WON-BAE KIM

Head of Planning and Partnership
Development



DR. HANDOKO ADI SUSANTO

Regional Project Manager
UNDP-GEF Project on Arafura and Timor
Seas Ecosystem Approach Phase II



MS. MARY ANNE DELA PEÑA
Finance Manager



MS. DIWATA CAYABAN
Programme Assistant



MS. KAREN SEE
Secretariat Coordinator



MR. JUN DACAYMAT
Information Technology System
Administrator



MR. THOMAS BELL
Science and Communications Officer



ANNEX 3
REFERENCE MATERIALS

A copy of the meeting documents, presentation, video recording, and group photo may be accessed through this link:

<https://drive.google.com/drive/folders/14ZxgWGdKrlgBzDkBqjqlf4nwdgJaBtDr?usp=sharing>.

Kindly take note that the presentation contains the latest information and as such should take precedence over the content of the meeting documents.

ANNEX 4

HIGHLIGHTS OF THE 2ND PLANNING MEETING FOR THE EAST ASIAN SEAS (EAS) CONGRESS 2021

Added to these proceedings upon the request of the Cambodia Ministry of Environment (MOE)

SCHEDULE

6 November 2020 (9 AM – 12 PM) via Zoom

ATTENDEES

PEMSEA Resource Facility (PRF)

Ms. Aimee Gonzales, Executive Director
Ms. Daisy Padayao, Integrated Coastal Management (ICM) Specialist and Country Manager for Cambodia and Laos
Ms. Karen See, Secretariat Coordinator
Mr. Jun Dacaymat, Information Technology System Administrator

Cambodia MOE

Mr. Prak Amida, Deputy Secretary General
Mr. Long Rithirak, Deputy Director General
Mr. Meas Rithy, Deputy Director of Marine Department

Provincial Government of Preah Sihanouk (SHV), Cambodia

Hon. Kong Vitanak, Deputy Governor and ICM Project Management Office Director
Mr. Prak Visal, Head of the Public Relations and Cooperation Bureau
Ms. Sally Nay, Chief of the Office of Preah Sihanouk Foreign Affairs and ICM Program Assistant
Mr. Ouk Siray, SHV

AGENDA

- To secure approval from the MOE and SHV on the dissemination of the Congress flier
- To discuss the proposed scenarios for the Congress format
- To discuss the development of the Congress program
- To finalize the roles and responsibilities (R&R) of the PRF, MOE, and SHV
- To discuss the development of the Memorandum of Understanding (MOU) between the PRF, MOE, and SHV

AGREEMENTS AND NEXT STEPS

Concern	Agreements and Next Steps	Deadline
Overall Preparations	PRF, MOE and SHV to work on the review and finalization of the MOU as well as the creation of organizing committees for the Congress Decision on the final format of the Congress will be made at the 26 th Executive Committee (EC) Meeting	-

Concern	Agreements and Next Steps	Deadline
	<p>The three scenarios proposed in light of the COVID-19 pandemic were further narrowed down into two:</p> <ul style="list-style-type: none"> Option 1 (full face to face gathering or blended intergovernmental face to face and online technical sessions) Option 2 (virtual Congress) 	
Draft Flier	SHV to provide more photos of Sihanoukville (covering various topics from the economy to the environment) that the PRF may choose from and use in the flier	12 Nov. 2020 (Thursday)
	MOE to provide the PRF with the Ministry of Tourism (MOT) approved logo of Angkor Wat for integration in the Congress logo	12 Nov. 2020 (Thursday)
	<p>PRF to make the following revisions on the draft flier:</p> <ul style="list-style-type: none"> Enhance the color scheme of the Congress logo to ensure readability, especially on the part of the words “Congress” and “Cambodia” Replace the current logo of Angkor Wat with the MOT approved version Shorten the introductory text (first two paragraphs) Add the word “Royal” before the phrase “Government of Cambodia” Replace the text “Provincial Government of Preah Sihanouk” with “Province of Preah Sihanouk” Add more photos of Sihanoukville 	13 Nov. 2020 (Friday)
Draft R&R	<p>The meeting recommended to use a phone (or any other virtual) application for the Congress to minimize printed materials</p> <p>PRF to explore available options to execute this idea</p>	-
Draft MOU	PRF to provide the revised draft, which should reflect the proposed two (2) options for the Congress	13 Nov. 2020 (Friday)
25th EC Meeting	PRF to reflect as addendum the results of the 2 nd Planning Meeting for the Congress in the proceedings of the 25 th EC Meeting	10 Nov. 2020 (Tuesday)
26th EC Meeting	<p>MOE and SHV to “save the dates” for attendance in or presentation of Congress preparations at the 26th EC Meeting (this will only be a three-hour meeting):</p> <ul style="list-style-type: none"> 29 Mar. 2020 (Monday), 1PM – 4PM 30 Mar. 2020 (Tuesday), 1PM – 4PM 	-

A copy of the meeting documents, presentation, and group photo may be accessed through this link: <https://drive.google.com/drive/folders/14ZxgWGdKrlgBzDkBqjqlf4nwdgJaBtDr?usp=sharing>.